



**Airports
Authority**
OF TRINIDAD AND TOBAGO



PROFESSIONAL CAREER OPPORTUNITY

The Airports Authority of Trinidad and Tobago (“the Authority”) is currently seeking to recruit a suitably qualified individual to join our dynamic organisation to fill the position of:

HUMAN RESOURCES MANAGER

JOB SUMMARY:

The Human Resources Manager will provide strategic leadership of the Human Resources Department with accountability for the overall direction and leadership of the Human Resources function. This position is also responsible for the development and implementation of the Human Resources strategy for the organisation by ensuring that the Authority is able to attract, retain, motivate and develop human capital required to achieve the Authority’s vision and mission.

KEY DUTIES/TASKS:

1. Provide strategic leadership in the development and implementation of people strategies; namely rewards and recognition, talent management, organisation effectiveness, recruitment and selection, knowledge management, performance management and policy development.
2. Ensure appropriate compensation and benefit systems are developed and maintained in order to attract, retain and motivate employees.
3. Manage the development and implementation of the Human Resources departmental goals, objectives, policies and procedures.

REQUIRED SKILLS, KNOWLEDGE & ABILITIES:

1. Excellent research, analytical, interpersonal and communication skills.
2. Extensive knowledge of local employment law, regulations and systems governing the HR functions of the Public Service and Statutory Authorities.
3. Demonstrable experience in the development and management of appropriate HR systems.
4. Strong leadership and decision making skills.
5. Strong negotiating and influencing skills.
6. Practical experience with grievance proceedings and the collective bargaining process.

QUALIFICATIONS & EXPERIENCES:

1. A Bachelors Degree in Management Studies, Human Resources Management or a related field.
2. A Masters Degree or Post Graduate qualification in Human Resources Management.
3. Between 6-10 years experience in a senior Human Resources Management role.

MANAGER - HEALTH, SAFETY & ENVIRONMENT

JOB SUMMARY:

The Manager Health, Safety and Environment (“HSE”) shall be required to lead the HSE function and ensure compliance to regulatory practices and the policy requirements of the Airports Authority of Trinidad and Tobago (“the Authority”).

KEY DUTIES/TASKS:

1. Ensures the implementation and evaluation of Health, Safety and Environment plans, policies, procedures and facilities to maintain compliance with safety regulations, the Occupational Safety and Health Act, and other applicable statutes.
2. Leads the Health, Safety and Environment Department and ensures the appropriate allocation of resources to support the achievement of organisational and departmental goals.
3. Leads organisational risk assessments, safety programme development and the delivery of health and safety guidance, training and regulatory information to relevant stakeholders.

REQUIRED SKILLS, KNOWLEDGE & ABILITIES:

1. Sound understanding of legal and occupational health, safety and environmental guidelines.
2. Understanding of ISO, OSHA and EMA standards.
3. Experience and knowledge of HSSE management principles, methods, techniques and policy development.
4. Knowledge of airfield and airport safety and security principles; ICAO and TTCAA Rules and Regulations.
5. Proven leadership, people management, planning and organisational skills.

QUALIFICATIONS & EXPERIENCES:

1. Bachelor’s degree in Occupational Safety and Health or other related discipline.
2. Possession of a Master’s degree will be an asset.
3. Minimum 10 years’ industry specific experience, including at least 3 – 5 years’ experience in a supervisory capacity.

Interested persons should send their application and résumé via generalmanager@tntairports.com and addressed to:-

General Manager
Airports Authority of Trinidad and Tobago
Airports Administration Centre
South Terminal
Golden Grove Road
PIARCO

The deadline date for receipt of applications is

Friday 26th June 2026.

Unsuitable applications will not be acknowledged.